

We'll be happy to assist you.  
Please don't hesitate to contact us.



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**Occupational training programmes** are conducted on the basis of the functional concept of the Federal Employment Agency. We would be happy to provide this to those interested.

We are certified.

ZERTIFIZIERT NACH  
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ZERTIFIZIERT NACH  
DIN EN ISO 9001:2015

 **Westfalenfleiß** GmbH  
Arbeiten und Wohnen

*Nah am Menschen!*



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 **Westfalenfleiß** GmbH

Arbeiten und Wohnen



# Induction process and occupational training

## Induction process and occupational training

- Over the course of the induction process (lasting up to three months), occupational diagnostics is carried out to ascertain your individual competencies, wishes and expectations.
- A subsequent occupational training programme (lasting up to 24 months) provides the professional qualifications on the basis of the induction plan created with you.
- You become familiar with various fields of work.
- You expand your specialist and social competencies by participating in various qualification modules and group sessions.
- You complete various placements within WfbM (workshop for disabled people) or on the general labour market.
- You develop realistic professional prospects in collaboration with the specialist staff of the occupational training area.
- The occupational training programme can result in employment within WfbM, employment at an external position or work on the general labour market.

**The costs** for these programmes are borne by the Federal Employment Agency (or other sponsors, such as pension insurance providers).

## The benefits of the induction process and occupational training at Westfalenfleiß GmbH

- We offer an interesting and diverse range of work in various occupational fields, such as in agriculture and gardening, laundry, housekeeping, sewing, assembly, packaging, wood, metal and much more.
- We have access to an extensive range of external positions on the general labour market and work together with companies and authorities.
- We provide additional courses relating to occupation-oriented programmes (e.g. PC, forklift licence, cultural technologies), sport (e.g. football, walking, swimming, running) and creativity (e.g. drawing, crafts).
- We closely cooperate with schools and other educational facilities, the specialist integration service, sponsors of outpatient and hospitalised living, social workers, specialist doctors and clinics as well as responsible service providers.

## Invitation to a consultation

At a consultation, you can find out more about:

- The acceptance requirements for participating in the induction process or one of the occupational training programmes
- The structure and content of the programme
- The formal acceptance process
- The legal basis
- The financial and insurance entitlements during the programme
- The working hours, holiday allowance, etc.
- The possible range of placements
- Personal questions